



**Student Clubs/Organizations & Activities
AP 200.44**

Procedure for:	Superintendents, Principals, Vice-Principals, Teachers and Support	Adopted:	January 22, 2013
Submitted by:	James McKinnon, Superintendent of Education	Revised:	December 12, 2017
Category:	Students		

Purpose

The purpose of this Administrative Procedure is to provide direction to school board staff regarding guidelines for establishment and supervision of student clubs/organizations and activities. At the core of our Catholic beliefs is to create a loving and positive learning environment and to welcome every person with love and respect.

Responsibilities

Superintendents are responsible for monitoring the implementation of this guideline. Principals are responsible for approval and assigning supervision for all school activities. Teachers and support staff have responsibilities of supervision and support for approved clubs/organizations and activities.

Procedures

1.0 Application and requirements to establish a student activity or organization:

- 1.1 Students who desire to establish a student club/organization must first submit a written application for consideration of approval by the principal. See *Request for Student Club/Organization* (Appendix A).
- 1.2 The principal shall consider the written application with respect to the following:
 - a) the purpose and goal(s) of the club/organization;
 - b) the allocation of supervision, school space, and other resources; and
 - c) whether or not the proposal is consistent with the conditions outlined in this procedure.
- 1.3 The principal is responsible for ensuring that every student club/organization and activity is appropriately supervised by a staff supervisor.
- 1.4 The staff supervisor shall ensure that student club/organization/activities are not used for protest against or advocacy for anything that is not in accord with the Catholic faith.
- 1.5 Activities of the sanctioned club or organization will be approved by the club supervisor and school principal. See *Request for Student Activity* (Appendix B).
- 1.6 All promotional materials, advertising or publications for the student activity's use must be reviewed and approved by the staff supervisor prior to publication/posting.

Gay Straight Alliance (GSA):

In addition to the terms in Section 1.0 of this procedure, the following conditions shall be followed in the case of an application to establish a Gay Straight Alliance:

- 2.1 The principal shall directly supervise the meetings and activities of the Gay Straight Alliance.
- 2.2 Prior to an initial meeting of the GSA, the principal shall:



- a. consider which staff volunteer is most appropriate to assist the principal to supervise and support the group and its activities. The assistant must be an individual who is knowledgeable about and committed to Catholic teaching¹;
 - b. invite the Chaplaincy Leader to participate in group meetings whenever possible to act as a resource on matters related to Catholic teaching and pastoral support²;
 - c. clarify the objectives of the group with the Chaplaincy Leader and any assistants; and
 - d. provide any necessary training.
- 2.3 All students involved must agree to respect the personal privacy of student participants. Restrictions shall be placed on the use of personal electronic devices during meetings, posting personal information on social media sites or the disclosing of personal information in any other manner. Failure to comply may result in the suspension of one or more group members or of the group.
- 2.4 The principal shall be present for each meeting and for every event sponsored by the GSA.
- 2.5 The principal shall recommend that the GSA be named "The Respecting Differences Group"
- 2.6 The principal shall work with the GSA to incorporate its work into the anti-bullying initiatives that are being supported by other groups in the school.

Definitions – N/A

References – N/A

¹ BHNCD SB Monographs: *Dignity of the Human Person: Fundamental Principles in Dealing with Tough Questions*
Ontario Education Act - Part XIII Behaviour, Discipline and Safety s. 300

² *Pastoral Guidelines to Assist Students of Same-Sex Orientation (2004)* and the Canadian Conference of Catholic Bishops statement, *Pastoral Ministry to Young People with Same-Sex Attraction (2011)*.



**Appendix A
Request for Student Club/Organization**

Student Name _____ Date: _____

Student Grade _____

Staff Supervisor _____

~~Please identify the nature of the group, its purpose and objectives:~~

Please identify:

a.) Nature of the Group: _____

b.) Purpose of the Group: _____

c.) Objectives of the Group: _____

Please identify the estimated number of participants: _____

Please identify the frequency with which the group wishes to meet: weekly, bi-weekly, monthly, or once each semester.

Please identify the nature of the meetings:

Please provide any other information that would assist the principal to make a decision regarding whether or not to permit the establishment of this student group:



Approved Not Approved

Principal's Signature _____ Date _____



Appendix B

Request for Student Activity

“Whatever you do in word and deed, do everything in the name of our Lord Jesus, giving thanks to God the Father through him.” Colossians 3:17

1. ***“Jesus prays....that they may all be one.”*** John 20:2

How does this activity bring us together as a school community?

2. ***“In the same way, let your light shine before others, so that they may see your good works and give glory to your Father in heaven.”*** Matthew 5:16

How does this event/activity reflect our school community in a positive way?

3. ***“In everything, do to others as you would have them do to you.”*** Matthew 7:12

How are we upholding Christ’s mandate?

4. ***“For by one spirit we are all baptized into one body...and we were all made to drink of one spirit.”***
1 Corinthians 12:13

How is this activity inclusive?

5. ***“You are the salt of the earth....you are the light of the world...Let your light shine.”*** Matthew 5:13-15

How does this activity raise others up so they can experience their own worth and dignity? How does it celebrate the gifts of our students?



6. **“...what does the Lord require of you but to do justice and to love kindness and to walk humbly with our God.”** Micah 6:8

How does this event/activity reflect Christ’s model of servant leadership?

7. **“God saw everything that he had made, and indeed, it was very good.”** Genesis 1:31

How does this event/activity show our responsibility to care for the environment and protect our resources?

8. **“...the Lord has anointed me; he has sent me to bring good news to the oppressed, to bind up the broken-hearted, to proclaim liberty to the captives and release to the prisoners.”** Isaiah 61:1

How does this activity recognize and respond to the poor, the hungry, and the oppressed?

Submitted by:

Student Name _____ Student Name _____

Staff Supervisor _____

Approved Not Approved

Principal’s Signature _____ Date _____